



DELAWARE INSURANCE DEPARTMENT
WORKING FORM T-9
QUARTERLY PREMIUM TAX COLLECTION

MAILING ADDRESS AND COMPANY INFORMATION

Company Name

Tax Department Address

Contact Person

Telephone Number

Federal EIN #:

NAIC #:

NAIC Group #:

Company Type:

REFER ALL QUESTIONS TO: Mrs. Ann Fletcher, Tax Coordinator
Delaware Department of Insurance
841 Silver Lake Boulevard
Dover, Delaware 19904-2465
(302) 739-4251, ext. 172

QUARTERLY TAX COMPUTATION

1. Estimated Tax Liability for **CURRENT** year: _____
2. Domestic Insurer's Privilege Tax Liability: **+** _____
3. **TOTAL** Estimated Tax Liability: **=** _____
4. Payment Rate: **x** **.25**
5. **TOTAL** Amount Due **\$** _____

↑ PAY THIS AMOUNT ↑

**PAYMENT MUST BE
RECEIVED ON OR BEFORE
APRIL 15, 2000**

INSTRUCTIONS

In accordance with Title 18 Delaware Insurance Code, Section 702, a prepayment of twenty-five percent (25%) of the estimated tax liability for the current year must be made on or before the due dates as directed in 18 Del. C., §702(d). There should be made four equal payments which are to be based on the projected amount expected to appear on Line 10 of Working Form T-1 when the Annual Premium Tax Report is filed for the current year. **If there is no quarterly payment due, a zero filing (\$0.00) is required to be filed by the due date.**

Delaware Domestic Insurers **must** include 25% of Domestic Insurers' Privilege Tax liability, as calculated according to 18 Del. C., §703.

Those companies with premium from Employer/Trust Owned Life Insurance policies (COLI premium) **MUST** include their estimated year-end liability as will appear on Line 13 of Working Form T-1 in the calculation of the quarterly premium tax prepayment amount. Twenty-five percent (25%) of these premiums must be included in the quarterly payments.

In accordance with 18 Del. C., §702(f), as amended effective 6/30/96, no underpayment penalty will be imposed if the prepayments total 100% of prior year tax liability.

The Delaware Insurance Department has established a lock-box operation with PNC Bank for receipt of premium taxes and fees. Send this Working Form T-9, along with check (if applicable) to one of the addresses listed below. If no payment is due, return the form indicating zero amount. **MAKE CHECKS PAYABLE TO: "Delaware Insurance Department".** DO NOT send tax forms or checks to the Department.

NOTE: Premium tax filings must be **received** on or before the date indicated on each Working Form T-9. The Insurance Department does not accept postmark dates. An administrative penalty of \$100.00 per business day will be assessed for filings received after the due dates.

Filings mailed via U.S. Postal Service should be sent to:

**DELAWARE INSURANCE DEPARTMENT
c/o PNC Bank
PO Box 7780-1865
Philadelphia, PA 19182-1941**

Filings sent by courier or express service should be sent to:

**DELAWARE INSURANCE DEPARTMENT
c/o PNC Bank, Attn.: #1865
Route 38 and East Gate Drive
Moorestown, NJ 08057**



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5. **TOTAL** Amount Due **\$** _____

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**PAYMENT MUST BE
RECEIVED ON OR BEFORE
JUNE 15, 2000**

INSTRUCTIONS

In accordance with Title 18 Delaware Insurance Code, Section 702, a prepayment of twenty-five percent (25%) of the estimated tax liability for the current year must be made on or before the due dates as directed in 18 Del. C., §702(d). There should be made four equal payments which are to be based on the projected amount expected to appear on Line 10 of Working Form T-1 when the Annual Premium Tax Report is filed for the current year. **If there is no quarterly payment due, a zero filing (\$0.00) is required to be filed by the due date.**

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**PAYMENT MUST BE
RECEIVED ON OR BEFORE
SEPTEMBER 15, 2000**

INSTRUCTIONS

In accordance with Title 18 Delaware Insurance Code, Section 702, a prepayment of twenty-five percent (25%) of the estimated tax liability for the current year must be made on or before the due dates as directed in 18 Del. C., §702(d). There should be made four equal payments which are to be based on the projected amount expected to appear on Line 10 of Working Form T-1 when the Annual Premium Tax Report is filed for the current year. **If there is no quarterly payment due, a zero filing (\$0.00) is required to be filed by the due date.**

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